

KERN RIVER VALLEY PUBLIC CEMETERY DISTRICT
REGULAR BOARD OF TRUSTEES MEETING – TUESDAY, OCTOBER 8TH, 2024 @ 1:00PM

KERN RIVER VALLEY PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES MEETING

MEETING AGENDA

Regular Meeting
Tuesday October 8th, 2024 @ 1:00 PM

District Administrative Office
8441 Burlando Road
Wofford Heights, CA 93285 County of Kern

A. CALL TO ORDER

B. ROLL CALL OF THE BOARD

C. INVOCATION AND PLEDGE OF ALLEGIANCE

D. PUBLIC REQUESTS, COMMENTS OR PRESENTATIONS

This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information or request staff to report back to the Board at a later meeting. Also, the Board may take action to direct the staff to place a matter of business on a future agenda. **SPEAKERS ARE LIMITED TO THREE MINUTES. PLEASE STATE YOUR NAME BEFORE MAKING YOUR PRESENTATION. THANK-YOU!**

E. CONSENT AGENDA:

The following items are considered routine and non-controversial by District Staff. Consent items are **ACTION** items and they may be approved with one motion if no member of the Board or member of the public wishes to comment or ask questions. If comment or discussion is desired, the item will be removed from the Consent Agenda and approved separately.

Past Board Meeting Minutes:

1. Regular Board Meeting Minutes – July 12th, 2022
2. Regular Board Meeting Minutes – September 10th, 2024

Monthly Financial Snapshot:

1. Financial Report for September, 2024

Non-Resident Fee Waiver:

1. Shay, Mary; Lot: III, Block 26; B7 Double *(former longtime resident)*

Disinterment:

1. Vega, Ray; Historic Cemetery; Block 28, Lot: B5(c) *(family request)*

F. 2016-2017 FYE AUDIT PRESENTATION

- Kevin Brejnak, District Auditor

Action (receive and file)

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G. MANAGER’S REPORT *Information Only*
- Orion Sanders, District Manager

H. ADMINISTRATIVE UPDATE *Information Only*
- John Blythe, Administrative Assistant

I. OLD BUSINESS:

1. Grand Jury Recommendations Update	<i>Information Only</i>
2. Discussion Regarding District’s Investment Funds	<i>Discussion</i>
3. Fiscal Year Budget 2024-2025	<i>Action</i>
4. District Bylaws	<i>Action</i>
5. District Update Forms	<i>Action</i>
6. District Updated Master Fee Register	<i>Action</i>

J. NEW BUSINESS

1. New District Website	<i>Action</i>
2. Recommend Ceasing Internments and Sale of Plots – Historic Cemetery	<i>Action</i>
3. District Surplus Sale – Dodge Utility Truck and Ford Hybrid Vehicle	<i>Action</i>
4. Review and Adopt Resolution #120 Biennial Conflict of Interest Code	<i>Action</i>

K. DIRECTORS COMMENTS OR REPORTS NOT APPEARING ON THE AGENDA
Board Member Announcements or Reports (Information Only): On their own initiative, Board members may make an announcement or a report on their own activities. They may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. (Gov. Code Sec. 54954.2[a])

L. ADJOURNMENT

Next Regular Board of Trustees Meeting: November 12th, 2024 @ 1:00 PM

**Trustee Esteban Olivares
will be participating remotely from:
11-3022 Pikake St.
Mountain View, Hawaii 96771*